

# BEST PRACTICES FOR RESERVATION DESK

## WHAT IS SELECT?

SELECT is Internova Travel Group's value-added amenity program offering VIP privileges to craft memorable and authentic experiences. The amenities offered through SELECT are only available for clients who book through their trusted Internova Travel Group travel advisor.

### WHAT AMENITIES DOES MY PROPERTY OFFER THROUGH SELECT?

As a member of SELECT, your hotel has contractually agreed to provide SELECT guests a variant of the following amenities:

- Special amenity valued at 100 USD
- Welcome amenity (if applicable)
- Complimentary breakfast for two daily
- Early check-in and late check-out upon availability
- Room upgrade upon availability
- Complimentary Wi-Fi

Become familiar with the specific amenities that your property offers to SELECT guests and ensure these amenities are provided to each SELECT guest during their stay.

### HOW DO INTERNOVA TRAVEL GROUP ADVISORS BOOK SELECT?

Advisors can make a SELECT booking using the SELECT rate codes in the GDS:

• Apollo/Galileo: TZEL, YHC

Sabre: TZE, AHCAmadeus: TZE, YHCWorldspan: TZE, YHC

**Advisors can also make a SELECT booking by contacting the reservations team directly.** Members of the reservations team should be familiar with the SELECT program and the amenities your property is offering with each SELECT booking.

# WHO CAN I CONTACT TO LEARN MORE ABOUT THIS PROGRAM?

Please email hotels@internova.com.