

WORLDWIDE

HOW TO LOAD YOUR PROMOTION TO THE WORLDWIDE RATE CODES

STEP 1

	RATE NAME	CANCELLATION	PER NIGHT	APPROX. TOTAL
1	TL WORLDWIDE PROMO. 15PCT OFF (S1QTL7) STUDIO POOL VW SUITE-400SQFT-QUEEN BED KITCHENETTE-LUXURY LINENS-HDTV-2PAX MAX TL WORLDWIDE PROMO. 15PCT OFF BAR RATES. 15PCT	DEPOSIT REQUIRED NON-REFUNDABLE CANCELLATION APPLIES	USD 340.00	USD 431.80

STEP 2

TOTAL RATE: 431.80 USD

INCLUDES TAXES AND SURCHARGES

TOTAL TAXES: 91.80 USD

TOTAL FEES: 0.00 USD

RATE BREAKDOWN

THERE IS NO RATE CHANGE FOR THIS PRODUCT

STUDIO POOL VW SUITE-400SQFT-QUEEN BED
KITCHENETTE-LUXURY LINENS-HDTV-2PAX MAX
TL WORLDWIDE PROMO. 15PCT OFF BAR RATES. 15PCT
COMMISSION

340.00 PER NIGHT STARTING 01DEC FOR 1 NIGHT

340.00 TOTAL RATE STARTING 01DEC FOR 1 NIGHT

DEPOSIT

- ALL RESERVATIONS REQUIRE A DEPOSIT OF 3 NIGHTS ROOM AND TAX COL

CANCELLATION

- CANCELLATIONS MUST BE RECEIVED AT LEAST 7 DAYS, PRIOR TO DATE OF ARRIVAL. CANCELLATIONS LESS

COMMISSION

- 15PCT COMMISSION

CHECK IN AND CHECK OUT

- CHECK IN: 15:00, CHECK OUT: 12:00

PLEASE NOTE: Before loading your offer in the Promotion Management Tool, please ensure that the offer is loaded to the Worldwide rate codes in the GDS. Follow these steps to ensure your promotion is loaded in the GDS correctly.

STEP 1: Change the naming convention in the GDS for the Worldwide rate codes to show the special offer. The Worldwide team recommends the following:

Rate Codes: TL7/7TL

- Current name: Travel Leaders Worldwide
- Recommended name change: TL Worldwide Promo

STEP 2: Update pricing, amenities, commission, etc. to reflect your promotional offer. For example, if you are offering a "third night free" promotion, update the GDS to show \$0.00 for the third night.

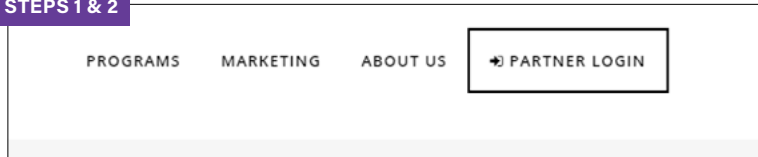
WE'RE HERE TO HELP

If you have questions or issues with rate loading, email hotelmarketing@internova.com

HOW TO UPLOAD A PROMOTION TO THE HOTEL DAILY MICROSITE

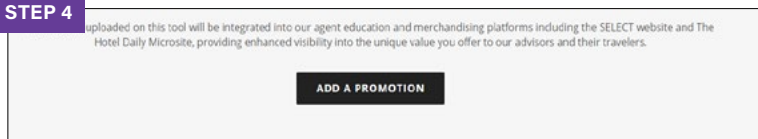
[Click here](#) to watch a step-by-step video on loading promotions.

STEPS 1 & 2



Promotions must be bookable via the Worldwide program and loaded to the Worldwide program rate codes in the GDS.

STEP 4



STEP 1: Visit internovapartnerportal.com.

STEP 2: Click on "Partner Login".

STEP 5

A screenshot of a web form for creating a promotion. The form is titled 'Paradise Point Resort & Spa'. It has a navigation bar at the top with 'PROGRAMS', 'MARKETING', 'ABOUT US', 'PROMO TOOL', 'RESOURCES', and 'PARTNER LOGOUT'. The form fields include: 'Promotion name' (with a note 'This will be used for internal purposes only'), 'Promotion headline' (with a note 'This is the headline of the promotion'), 'Short description' (with a note 'Please provide a 5-6 word description about your promotion'), and 'Promotion body' (with a note 'Please describe your promotion'). The 'Promotion body' field has a rich text editor with various icons and a 'View Text' button.

STEP 3: Enter your username or your email address and password provided by the Worldwide team.

STEP 4: Once logged in, click "Add a Promotion".

A new tab will pop-up and you should see your property name.

STEP 5: Fill out ALL fields, including images.

Please note that images must be the EXACT dimensions specified.

Large header: 1200x450 px JPG under 500KB

Small header: 440x260 px JPG under 350KB

WE'RE HERE TO HELP

For help with the Promotion Management Tool or questions about the Supplier Portal, email hotelmktg@internova.com

STEP 6: To save and upload your promotion, click "Submit Promotion".

Once you submit the promotion, a marketing account manager will review the details of the promotion and publish it to The Hotel Daily and its branded versions.